

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 6, 2011

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Joint Assembly/Planning Commission Meeting: 10/25/11
- B. Regular Assembly Meeting: 11/01/11
- C. Special Assembly Meeting: 11/03/11
- D. Regular Assembly Meeting: 11/15/11

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 - 1. Reports from cities
 - 2. Matanuska-Susitna Borough School District
- B. COMMITTEE REPORTS
 - 1. Joint Assembly/School Board Committee on School Issues
 - 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Ethics: 05/09/11
 - b. Emergency Medical Services Board: 08/03/11
 - c. Greater Willow RSA Board of Supervisors: 04/28/11
 - d. Library Board: 08/20/11
 - e. Local Advisory Board: 06/16/11
 - f. MSB Fish and Wildlife Commission: 08/18/11, 09/15/11
 - g. Planning Commission: 09/19/11, 10/03/11
 - h. Platting Board: 09/15/11, 10/06/11
2. Community Council Correspondence:
 - a. Big Lake Community Council: 03/09/11, 04/13/11, 05/11/11, 06/08/11, 07/13/11
 - b. Chase Community Council: 04/28/11
 - c. Meadow Lakes Community Council: 01/12/11, 02/09/11, 03/09/11

G. INFORMATIONAL MEMORANDUMS

1. IM No. 11-279: AN INFORMATIONAL MEMORANDUM (REVISOR OF ORDINANCE) REGARDING A REVISION TO MSB 17.60.030(A), PERMITS REQUIRED, MAKING CHANGES TO ORDINANCE SERIAL NO. 11-074.

VII. UNFINISHED BUSINESS

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

1. Ms. Patricia Rosnel – MSB Policy and Procedure No. 09-PUB

- B. PUBLIC HEARINGS (Three minutes per person.)
1. Ordinance Serial No. 11-153: AN ORDINANCE AMENDING MSB 17.28, INTERIM MATERIALS DISTRICT; MSB 17.30 CONDITIONAL USE PERMIT FOR EARTH MATERIALS EXTRACTION ACTIVITIES; AND MSB 17.125, DEFINITIONS, TO INCLUDE PROVISIONS FOR MATERIAL EXTRACTION BELOW THE SEASONAL HIGH WATER TABLE AND RECLAMATION.
 - a. IM No. 11-246
 2. Resolution Serial No. 11-155: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2013 THROUGH FISCAL YEAR 2018.
 - a. IM No. 11-253
 3. Ordinance Serial No. 11-156: AN ORDINANCE APPROVING AN APPROPRIATION OF \$75,000 FROM THE WEST LAKES FIRE SERVICE AREA FUND BALANCE, FUND 249, TO FUND 405, PROJECT NO. 45260, TO ALLOW FOR FACILITY MODIFICATIONS TO INTERIM STATION 7-3 ON SPRING ROAD.
 - a. Resolution Serial No. 11-154: A RESOLUTION APPROVING THE AMENDED BUDGET FOR PROJECT NO. 45260, TO ALLOW FOR FACILITY MODIFICATIONS TO INTERIM STATION NO. 7-3 ON SPRING ROAD.
 - (1) IM No. 11-255
 4. Ordinance Serial No. 11-157: AN ORDINANCE AMENDING MSB 2.76.030, REGARDING THE DEFINITION OF COMMUNITY COUNCILS. *(Sponsored by Mayor DeVilbiss)*
 - a. Ordinance Serial No. 11-157 (SUB): AN ORDINANCE AMENDING MSB 2.76.030 REGARDING THE DEFINITION OF COMMUNITY COUNCILS. *(Sponsored by Mayor DeVilbiss)*
 - (1) IM No. 11-262
 - (2) IM No. 11-262 (SUB)
- C. AUDIENCE PARTICIPATION (Three minutes per person.)
- D. CONSENT AGENDA
1. RESOLUTIONS

- a. Resolution Serial No. 11-156: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE WEST LAKES FIRE SERVICE AREA STATION 7-1 CONNEX STORAGE UNIT, PROJECT NO. 45088.
(1) IM No. 11-271
- b. Resolution Serial No. 11-157: A RESOLUTION AUTHORIZING PARTICIPATION IN THE LIBRARY CONSTRUCTION AND MAJOR EXPANSION MATCHING GRANT PROGRAM FOR THE CONSTRUCTION OF A TALKEETNA PUBLIC LIBRARY AND COMMUNITY RESOURCE CENTER IN THE AMOUNT OF \$2.8 MILLION.
(1) IM No. 11-275
- c. Resolution Serial No. 11-158: A RESOLUTION ADDING TO POLICY AND PROCEDURES OF THE ASSEMBLY AND MAYOR. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-278

2. ACTION MEMORANDUMS

- a. AM No. 11-105: VACATION OF PUBLIC INTEREST IN THE DEDICATION OF EASEMENT RECORDED MARCH 28, 1968, AT BOOK XI MISC, PAGE 66, WITHIN PROPOSED DIXON'S HATCHER PASS PLACE MASTER PLAN, LOCATED IN SECTION 32, TOWNSHIP 19 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA.
- b. AM No. 11-109: DESTRUCTION OF BALLOTS FROM THE OCTOBER 4, 2011, BOROUGH REGULAR ELECTION.

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 12/20/11, Borough Assembly Chambers)
 - 1. Ordinance Serial No. 11-158: AN ORDINANCE ACCEPTING AND APPROPRIATING \$238,150 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NO. 45158, FOR EMERGENCY AND COMMUNICATIONS EQUIPMENT, AND PROGRAM COORDINATOR WAGES.

- a. Resolution Serial No. 11-159: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 45158, FUND 425, FOR EMERGENCY AND COMMUNICATIONS EQUIPMENT AND PROGRAM COORDINATOR WAGES.
 - (1) IM No. 11-265
2. Ordinance Serial No. 11-159: AN ORDINANCE AMENDING MSB 17.55.010, TO CREATE SPECIFIC SETBACK REQUIREMENTS FOR ALASKA RAILROAD RIGHTS OF WAY; AND AMENDING MSB 17.125, DEFINITIONS.
 - a. IM No. 11-266
3. Ordinance Serial No. 11-160: AN ORDINANCE APPROVING THE CLASSIFICATION OF A PORTION OF BOROUGH-OWNED PARCEL 16N04W06D001 IN THE SOUTH BIG LAKE AREA AS MATERIAL LANDS.
 - a. IM No. 11-267
4. Ordinance Serial No. 11-161: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$40,500 FROM THE WEST LAKES FIRE SERVICE AREA NO. 136 FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA NO. 136 FISCAL YEAR 2012 OPERATING BUDGET, FUND 249, TO REIMBURSE FOR UNEXPECTED EXPENSES INCURRED AS A RESULT OF NECESSARY REPAIRS AND UPGRADES.
 - a. IM No. 11-268
5. Ordinance Serial No. 11-162: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$30,000 FROM THE BUTTE FIRE SERVICE AREA NO. 2 FUND BALANCE, FUND 251, TO THE BUTTE FIRE SERVICE AREA NO. 2 FISCAL YEAR 2012 OPERATING BUDGET, FUND 251, FOR THE PURCHASE OF NECESSARY EQUIPMENT.
 - a. IM No. 11-269
6. Ordinance Serial No. 11-163: AN ORDINANCE ACCEPTING AND APPROPRIATING \$6,275 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 440, PROJECT NO. 15015, FOR THE MAT-SU SNOWMOBILE TRAIL MARKING PROJECT.

- a. Resolution Serial No. 11-160: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MAT-SU SNOWMOBILE TRAIL MARKING PROJECT, FUND 440, PROJECT NO. 15015.
 - (1) IM No. 11-270

- 7. Ordinance Serial No. 11-164: AN ORDINANCE ACCEPTING AND APPROPRIATING \$22,243 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 480, PROJECT NO. 45126, FOR CERT AND NEIGHBORHOOD WATCH TRAINING.
 - a. Resolution Serial No. 11-161: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 45126, FUND 480, FOR CERT AND NEIGHBORHOOD WATCH TRAINING.
 - (1) IM No. 11-272

- 8. Ordinance Serial No. 11-165: AN ORDINANCE ACCEPTING AND APPROPRIATING \$13,306.31 FROM MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT NO. 20323 FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.
 - a. IM No. 11-273

- 9. Ordinance Serial No. 11-166: AN ORDINANCE ACCEPTING AND APPROPRIATING \$8,000 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - a. Resolution Serial No. 11-162: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - (1) IM No. 11-274

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

- D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

- XI. RECONSIDERATION

- XII. EXECUTIVE SESSION

- XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

- XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.